

**ORANGE BOARD OF EDUCATION PUBLIC SCHOOL DISTRICT
451 Lincoln Avenue, Orange, New Jersey 07050**

May 12, 2020

Roll Call
7:30 p.m.

Virtual Public Board Meeting

In conformance with the **Board of Education Policy 0162 and Open Public Meeting Act, Chapter 231**, this is to announce that this Virtual Open Public Board Meeting of the Orange Board of Education is being convened with adequate notice. Notice of this meeting has been posted at the Administrative Office, filed with the City Clerk's Office of the City of Orange Township and delivered to the Orange Transcript and the Star Ledger.

The City of Orange Township Board of Education encourages the participation and input from members of the public at its board meetings. However, in accordance with Board Policy, verbal attacks against individual staff members or members of the Board are not permitted. Persons are encouraged to address the Board regarding comments relating to agenda items or issues concerning the educational process. Public comments are limited to one (1) per attendee for a maximum duration of three (3) minutes. Please be advised, this meeting is being recorded and live streamed via the internet. The Board of Education thanks you for your cooperation.

FLAG SALUTE

PRESENTATIONS

BOARD MINUTES

April 7, 2020 - Closed Meeting
April 7, 2020 - Public Meeting
April 9, 2020 - Special Closed Meeting

COMMITTEE REPORTS

PUBLIC COMMENTS

BOARD RESOLUTIONS

OLD BUSINESS

TABLED RESOLUTIONS

E20-003 Resolution to Approve the Request of the City of Orange Township, Department of Recreation, to Utilize Lincoln Avenue School to Host their Summer Camp

E20-005 Resolution to Approve the Request of the City of Orange Township, Department of Recreation, to Utilize OPA Gym to Host their Summer Basketball League during Inclement Weather

NEW BUSINESS

A. Agreements/Bids/Contracts (none)

B. Curriculum

B20-012 Resolution to Approve the Research Project: Teachers' Perspectives on the Causes of Preschool Reading Fadeout in Low-Performing Elementary Schools

B20-013 Resolution to Approve HMH into Reading as K-2 Curricular Resource for English Language Arts

C. Financial

C20-024 Resolution to Approve the Payment of Bills for April 2020

C20-025 Resolution to Accept the Board Secretary's Report for the Month of March 2020

C20-026 Resolution to Accept the Treasurer of School Funds Report for the Month of March 2020

C20-027 Resolution to Approve the Board of Education's Monthly Certification of Budgetary Major Account/Fund Status for March 2020

C20-028 Resolution to Adopt the Orange Public School District's Budget for the 2020-2021 School Year after the May 5th Budget Hearing Date and as Stated in the DOE District Budget Program

C20-029 Resolution to Approve the Transfer of Funds (Fund 11) for the 2019-2020 School Year

D. Grants (none)

E. Request Use of Facilities (none)

F. Staff/Students

F20-011 Resolution to Approve the Title and Job Description for Chief of Staff

F20-012 Resolution to Adopt Various State Mandated, District New and Revised Policies (First Reading)

F20-013 Resolution to Approve the Title and Job Description for Teacher - Computer Science/Technology Coordinator

G. Other

G20-017 Resolution to Approve the Donation of a Compaq Laptop Computer

G20-018 Resolution to Proceed with the Renovation Project at the 123 Cleveland Street Building

G20-019 Resolution to Proceed with the Renovation Project at the STEM and Innovation Academy of the Oranges

G20-020 Resolution Authorizing the Donation of Personal Protective Equipment (PPE) to the New Jersey Department of Education (NJDOE)

H. Case Numbers

Home Instruction Cases
#'s none

Out-of-District Placement Cases

#'s none

H.I.B Cases

Substantiated #'s none

HUMAN RESOURCE AGENDA

- Leaves of Absence
- Separations
- Appointments
- Transfers
- Reassignments
- Other Personnel Actions
- For The Record

DISTRICT MEETINGS

Next scheduled meetings are as follows:

Public

- Facilities Committee Virtual Meeting – Monday, June 1, 2020 at 2:30 p.m.
- Public Board Virtual Meeting – Tuesday, June 9, 2020 at 7:30 p.m.
- Curriculum Committee Virtual Meeting – Tuesday, May 26, 2020 at 3:30 p.m.
- Finance Committee Virtual Meeting – Thursday, June 4, 2020 at 5:30 p.m.

Closed

- Human Resource Committee Meeting – Monday, June 8, 2020 at 5:30 p.m.
- Virtual Donaldson Hearing - Thursday, May 28, 2020 at 5:00 p.m.

CORRESPONDENCES

BOARD COMMENTS

ORANGE BOARD OF EDUCATION PUBLIC SCHOOL DISTRICT

Administrative Office

451 Lincoln Avenue, Orange, New Jersey 07050

MAY 12, 2020

E20-003

RESOLUTION TO APPROVE THE REQUEST OF THE CITY OF ORANGE TOWNSHIP, DEPARTMENT OF RECREATION, TO UTILIZE LINCOLN AVENUE SCHOOL TO HOST THEIR SUMMER CAMP

WHEREAS, the City of Orange Township, Department of Recreation is requesting to utilize the following:

LINCOLN AVENUE SCHOOL (10 Classrooms, Gym, Cafeteria, Teacher's Lounge and Nurse's Office, Dance and Media Center)

SUMMER CAMP

June 27, 2020 - August 25, 2020

7:00 a.m. – 6:00 p.m.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, as recommended by the Superintendent of Schools, hereby approves the request of the City of Orange Township, Department of Recreation, as indicated above and with the condition that all Board of Education events take precedence over the City of Orange Township's usage and pending the signing of the Request to Use Facilities form, Hold Harmless Agreement and that the City of Orange is self-insured and all City of Orange programs are under umbrella liability insurance.

ROLL CALL CHECKLIST		
	YEA	NAY
Jeffery Wingfield		
Guadalupe Cabido		
Siaka Sherif		
Shawneque Johnson		
Derrick Henry		
Sueann Gravesande		
Cristina Mateo		
Brenda Daughtry School Board Vice-President		
Tyrone Tarver School Board President		

ORANGE BOARD OF EDUCATION PUBLIC SCHOOL DISTRICT

Administrative Office

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MAY 12, 2020

E20-005

RESOLUTION TO APPROVE THE REQUEST OF THE CITY OF ORANGE TOWNSHIP, DEPARTMENT OF RECREATION, TO UTILIZE OPA GYM TO HOST THEIR SUMMER BASKETBALL LEAGUE DURING INCLEMENT WEATHER

WHEREAS, the City of Orange Township, Department of Recreation is requesting to utilize the following:

OPA GYM

SUMMER BASKETBALL LEAGUE (DURING INCLEMENT WEATHER)

July 13, 2020 - August 21, 2020

Monday - Friday

5:00 p.m. – 8:30 p.m.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, as recommended by the Superintendent of Schools, hereby approves the request of the City of Orange Township, Department of Recreation, as indicated above and with the condition that all Board of Education events take precedence over the City of Orange Township's usage and pending the signing of the Request to Use Facilities form, Hold Harmless Agreement and that the City of Orange is self-insured and all City of Orange programs are under umbrella liability insurance.

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Tyrone Tarver School Board President		

ORANGE BOARD OF EDUCATION PUBLIC SCHOOL DISTRICT

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MAY 12, 2020

B20-012

RESOLUTION TO APPROVE THE RESEARCH PROJECT: TEACHERS' PERSPECTIVES ON THE CAUSES OF PRESCHOOL READING FADEOUT IN LOW-PERFORMING ELEMENTARY SCHOOLS

WHEREAS, the district is dedicated to promoting research and utilizing the data to inform instruction and planning; and,

WHEREAS, Orange Public Schools recognizes the importance of reading; and,

WHEREAS, Mrs. J. Blanton, Principal of the Orange Early Childhood Center, is completing her doctorate and has requested permission to conduct a research project that examines early childhood teachers' perspectives on the causes of preschool reading fadeout; and,

WHEREAS, the research study requires Mrs. J. Blanton to interview ten (10) preschool through third grade teachers from two schools who teach reading each day; and,

WHEREAS, Participants and schools will remain anonymous and the data results and analysis will be shared with the district; and,

NOW THEREFORE, BE IT RESOLVED, that the Orange Board of Education, on the recommendation of the Superintendent of Schools, approves **THE RESEARCH PROJECT: TEACHERS' PERSPECTIVES ON THE CAUSES OF PRESCHOOL READING FADEOUT IN LOW-PERFORMING ELEMENTARY SCHOOLS**

ROLL CALL CHECKLIST		
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MAY 12, 2020

B20-013

RESOLUTION TO APPROVE HMH INTO READING AS K-2 CURRICULAR RESOURCE FOR ENGLISH LANGUAGE ARTS

WHEREAS, the Orange School District is committed to implementing the New Jersey Student Learning Standards, Career Ready Standards, Technology Standards and 21st Century Themes and Skills; and,

WHEREAS, the Orange Public Schools are required to obtain approval from the Board of Education for the adoption of the K-2 Curricular Resource HMH Into Reading materials and licenses; and,

WHEREAS, the Houghton Mifflin Harcourt K-2 program addresses the needs of differentiated learners; and,

WHEREAS request for proposals was published and publishing companies presented their programs to a committee of stakeholders, including general education teachers and supervisors, special education teachers and administrators, and English Language Learner teachers and administrators; and,

WHEREAS, the Orange Board of Education's Curriculum Committee reviewed the curricular resource HMH Into Reading materials and licenses for grades K-2;

NOW THEREFORE BE IT RESOLVED that the Orange Board of Education approve to the adoption of the K-2 Curricular Resource HMH Into Reading materials and licenses.

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MAY 12, 2020

C20-024

RESOLUTION TO APPROVE THE PAYMENT OF BILLS FOR APRIL 2020

WHEREAS, the Orange School District request the payment of the attached detailed bills for April 2020, whose totals are summarized as follows:

<u>FUNDS</u>	<u>CHECKS</u>	<u>BILLS</u>	<u>TOTALS</u>
Fund 11 - General Current Expense	\$634,906.85	\$1,940,405.76	\$2,575,312.61
Fund 12 - Capital Outlay	0.00	44,754.07	44,754.07
Fund 15 - Whole School Reform	1,351,038.01	365,905.90	1,716,943.91
Fund 20 - Special Revenue Funds	3,848.50	1,681,397.47	1,685,245.97
Grand Total	\$1,989,793.36	\$4,032,463.20	\$6,022,256.56

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the total payment of district bills in the amount of **\$6,022,256.56**, as presented by the Business Administrator/Board Secretary.

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MAY 12, 2020

C20-025

RESOLUTION TO ACCEPT THE BOARD SECRETARY'S REPORT FOR THE MONTH OF MARCH 2020

WHEREAS, the School Business Administrator/Board Secretary, hereby submits the Board Secretary's Financial Report for the month of March 2020.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, after review of such report, hereby accepts the March 2020 Board Secretary's Financial Report, as presented by the Business Administrator/Board Secretary.

BE IT FURTHER RESOLVED, that a copy of this report be submitted to the New Jersey Department of Education, Essex County Office and kept on file in the Business Office

ROLL CALL CHECKLIST		
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MAY 12, 2020

C20-026

RESOLUTION TO ACCEPT THE TREASURER OF SCHOOL FUNDS REPORT FOR THE MONTH OF MARCH 2020

WHEREAS, under statute regulations the Treasurer of School Funds is required to reconcile bank accounts and the Board Secretary Report and said reports have been submitted.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby accepts the Treasurer of School Funds Report for the month of March 2020, as presented by the Business Administrator/Board Secretary.

BE IT FURTHER RESOLVED, that a copy of this report be submitted to the New Jersey Department of Education, Essex County Office and kept on file in the Business Office.

ROLL CALL CHECKLIST		
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ORANGE BOARD OF EDUCATION PUBLIC SCHOOL DISTRICT

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MAY 12, 2020

C20-027

RESOLUTION TO APPROVE THE BOARD OF EDUCATION'S MONTHLY CERTIFICATION OF BUDGETARY MAJOR ACCOUNT/FUND STATUS FOR MARCH 2020

WHEREAS, pursuant to N.J.A.C. 6:20-2.3(3), we (the Board) certify that as of March 2020, after review of the Board Secretary's Financial Report (appropriate sections) and upon consultation with appropriate Official, to the best of our knowledge, no major account of funds has been over-expended in violation of N.J.A.C. 6:20-1.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves its Monthly Certification of Budgetary Major Account/Fund Status, presented by the Business Administrator/Board Secretary, as indicated above.

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ORANGE BOARD OF EDUCATION PUBLIC SCHOOL DISTRICT

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MAY 12, 2020

C20-028

RESOLUTION TO ADOPT THE ORANGE PUBLIC SCHOOL DISTRICT'S BUDGET FOR THE 2020-2021 SCHOOL YEAR AFTER THE MAY 5th BUDGET HEARING DATE AND AS STATED IN THE DOE DISTRICT BUDGET PROGRAM

WHEREAS, the Board of Education developed the Proposed 2020-2021 School Year Budget for the operations of the public-school district, and conducted its budget public hearing on May 5, 2020 as follows:

General Current Expense Fund 11	\$41,620,348
Capital Outlay Fund 12	1,275,014
Special Schools Fund 13	420,620
Transfer of Funds to Charter Schools	3,441,679
General Fund (SBB) Whole School Reform Fund 15	<u>56,037,286</u>
Total General Funds	102,794,947
Special Revenue	<u>15,715,639</u>
	118,510,586
Debt Service (Interest on Bonds)	<u>369,140</u>
TOTAL Proposed 2019-2020 BUDGET	\$118,879,726

WHEREAS, the 2020-2021 Annual School Budget contains a request of local tax levy of \$12,768,626.00 operating expenditures, which represents a 2% increase (\$360,669) over the 2019-2020 school year including a mandated DOE \$110,304 adjustment for enrollment.

WHEREAS, the budgeted appropriations include a \$369,140 Municipal Bond Interest maturing in June 2021.

WHEREAS, the District has included in its budget the Maximum Travel Budget of \$1,500 as required by Statute Code 6A:23A-7.3, which is consistent with the district pre-budget year.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education as recommended by the Superintendent and the Business Administrator hereby adopts the proposed budget for 2020-2021 school year in the above stated amounts as presented at the public hearing on May 5, 2020.

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ORANGE BOARD OF EDUCATION PUBLIC SCHOOL DISTRICT

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MAY 12, 2020

C20-029

RESOLUTION TO APPROVE THE TRANSFER OF FUNDS (FUND 11) FOR THE 2019-2020 SCHOOL YEAR

WHEREAS, the Orange School District requires budgetary transfers to meet the encumbrances for the 2019-2020 school year, as per the attached.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, as recommended by the Superintendent of Schools & the School Business Administrator hereby approves the Transfer of Funds.

BE IT FURTHER RESOLVED, that the 2019-2020 budget be adjusted accordingly.

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ORANGE BOARD OF EDUCATION PUBLIC SCHOOL DISTRICT

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MAY 12, 2020

F20-011

RESOLUTION TO APPROVE THE TITLE AND JOB DESCRIPTION FOR CHIEF OF STAFF

WHEREAS, the District is seeking the approval of the title and job description for the position of Chief of Staff in the Orange School District; and

WHEREAS, a job description has been developed for this position and approved by the Essex County Executive Superintendent of Schools; hereby attached, detailing and delineating the responsibilities, as well as, the qualifications for this position; and

WHEREAS, the job description describes the terms of employment and reporting function; and

WHEREAS, the employee hired in this position is considered a non-affiliate, 12-month administrator;

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education of the City of Orange Township; hereby approves the title and job description of Chief of Staff.

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ORANGE BOARD OF EDUCATION PUBLIC SCHOOL DISTRICT

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MAY 12, 2020

F20-012

RESOLUTION TO ADOPT VARIOUS STATE MANDATED, DISTRICT NEW AND REVISED POLICIES (FIRST READING)

WHEREAS, the Orange Board of Education is required by the State of New Jersey, Department of Education, to adopt and implement for all Public Schools within the district the following new and revised policies:

P 0152	Board Officers (Revised)
P 1581	Domestic Violence (M) (Revised)
R 1581	Domestic Violence (M) (New)
P 2422	Health and Physical Education (M) (Revised)
P 3421.13	Postnatal Accommodations (New)
P 4421.13	Postnatal Accommodations (New)
P & R 5330	Administration of Medication (M) (Revised)
P 7243	Supervision of Construction (M) (Revised)
P 8210	School Year (Revised)
P 8220	School Day (M) (Revised)
R 8220	School Closings (Revised)
P 8462	Reporting Potentially Missing or Abused Children (M) (Revised)

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education approves the above mentioned new and revised policies for the Orange Public School District (First Reading)

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ORANGE BOARD OF EDUCATION PUBLIC SCHOOL DISTRICT

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MAY 12, 2020

F20-013

RESOLUTION TO APPROVE THE TITLE AND JOB DESCRIPTION FOR TEACHER - COMPUTER SCIENCE/TECHNOLOGY COORDINATOR

WHEREAS, the District is seeking the approval of the title and job description for the position of Teacher - Computer Science/Technology Coordinator in the Orange School District; and

WHEREAS, a job description has been developed for this position; hereby attached, detailing and delineating the responsibilities, as well as, the qualifications for this position; and

WHEREAS, the job description describes the terms of employment and reporting function; and

WHEREAS, the employee hired in this position is considered an affiliated staff member;

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education of the City of Orange Township; hereby approves the title and job description of Teacher - Computer Science/Technology Coordinator.

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ORANGE BOARD OF EDUCATION PUBLIC SCHOOL DISTRICT

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MAY 12, 2020

G20-017

RESOLUTION TO APPROVE THE DONATION OF A COMPAQ LAPTOP COMPUTER

WHEREAS, the district is dedicated to promoting blended and personalized learning; and,

WHEREAS, Ms. Maritza Brown, community and Financial Literacy partner, has offered a Compaq Laptop Computer for an Orange Public School student; and,

WHEREAS, during the COVID 19 pandemic, Orange Public Schools has implemented a distance learning plan that requires a device to complete; and,

WHEREAS, the donated device will be distributed to a student at no charge;

NOW THEREFORE, BE IT RESOLVED, that the Orange Board of Education APPROVES THE DONATION OF A COMPAQ LAPTOP COMPUTER from Ms. Maritza Brown.

ROLL CALL CHECKLIST		
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ORANGE BOARD OF EDUCATION PUBLIC SCHOOL DISTRICT

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MAY 12, 2020

G20-018

RESOLUTION TO PROCEED WITH THE RENOVATION PROJECT AT THE STEM AND INNOVATION ACADEMY OF THE ORANGES

WHEREAS, The Orange Board of Education in the County of Essex, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

STEM and Innovation Academy of the Oranges

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project.

NOW, THEREFORE, BE IT RESOLVED that the Orange Board of Education on the recommendation of the Superintendent of Schools, approves the following:

- Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval.
- Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated "Other Capital" and the Board is not seeking state funding.
- Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.
- Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.
- Section 5. This resolution shall take effect immediately.

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MAY 12, 2020

G20-019

RESOLUTION TO PROCEED WITH THE RENOVATION PROJECT AT THE 123 CLEVELAND STREET BUILDING

WHEREAS, The Orange Board of Education in the County of Essex, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

Renovations at 123 Cleveland Street Building

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project.

NOW, THEREFORE, BE IT RESOLVED that the Orange Board of Education on the recommendation of the Superintendent of Schools, approves the following:

- Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval.
- Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated "Other Capital" and the Board is not seeking state funding.
- Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.
- Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.
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MAY 12, 2020

G20-020

RESOLUTION AUTHORIZING THE DONATION OF PERSONAL PROTECTIVE EQUIPMENT (PPE) TO THE NEW JERSEY DEPARTMENT OF EDUCATION (NJDOE)

WHEREAS, the New Jersey Department of Education's Office of School Preparedness and Emergency Planning, in collaboration with the New Jersey State Police and the New Jersey Department of Health, asked school districts across the state to participate in "A Commitment to Assist"; and

WHEREAS participation would help in providing frontline workers with vital protective supplies needed for them to continue to treat NJ citizens in the fight to limit the spread of the Coronavirus; and

WHEREAS, the Orange Public Schools responded to that call and proceeded to collect the following items from nurses' offices and science labs across the district

ITEM	QUANTITY
Goggles	150
Surgical Gloves	2500 pairs
Masks	475
Aprons	35

among other requested supplies; and

WHEREAS, arrangements will be made by the NJ State Police, Emergency Response Bureau to procure and transfer the collected items and a receipt of acceptance for the items will be issued to the District; and

WHEREAS, the proposal to donate is associated with a commitment on the part of the NJDOE to replace materials when the pandemic is over, the District agrees to equitably distribute the materials across the schools upon receipt.

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education of the City of Orange Township hereby approves the authorization of the donation of collected PPE materials to the NJDOE.

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